
N NASH BAND BOOSTERS, INC.

BYLAWS

Article 1. Name

Section 1. This corporation shall be known as Northern Nash Band Boosters, Inc.

Article 2. Purposes **NORTHER**

Section 1. The purposes for which this corporation is organized are:

- A. To encourage, promote and sponsor activities, programs and fellowship among members of the total band program at Northern Nash High School and Nash Central Junior High
- B. To engage in any lawful act or activity for which a corporation may be organized under Chapter 55 of the General Statutes of North Carolina.

Article III. Membership

Section 1. Any individual wishing to become a member of the Northern Nash Band Boosters, Inc. shall:

- A. Be willing to adhere to all by-laws and rules of the corporation.
- B. Pay an annual membership fee of \$5.00 per family and be at least 18 years of age.

Section 2. Any individual may be denied membership if the Board of Directors feels this individual may not benefit the furtherance of the Booster organization.

Section 3. An active member is defined as a member who attends sixty percent of the meetings.

Article IV. Discipline

Section 1. Any member charged with not adhering to the by-laws of the corporation and against whom such charges are sustained, after due and proper hearing before the Board of Directors may be expelled from membership by a two-thirds vote of the Board of Directors.

Article V. Officers

- Section 1. The officers of the corporation shall be a President, Vice-President, Secretary and Treasurer.
- Section 2. Each officer shall be an active member in good standing
- Section 3. All officers shall enter upon their official duties on the first day of January each year and shall serve for a term of one year or until their successors shall be duly elected and qualified.
- Section 4. Officers may be elected for consecutive years, not to exceed two consecutive years in the same position.
- Section 5. It will be the duty of all officers to be present at all functions and activities of the corporation, except in case of emergencies.
- Section 6. The duties of the officers shall be as follows:
- A. The President shall be the executive officer of the corporation and shall preside over all meetings of the corporation and of the Board of Directors according to Robert's Rules of Order; shall be a member of all standing and special committees; and shall perform such other duties as usually pertain to the office of President. The President shall be able to countersign corporation checks as needed.
 - B. The Vice-President in the absence of the President shall preside at all meetings of the corporation and of the Board of Directors; shall also perform such other duties as may be assigned to him by the President or the Board of Directors. The Vice-President shall oversee the upkeep of all property of the Northern Nash Band Boosters (i.e. band truck, golf cart, trailers, etc.); shall be responsible for the safety management of all trips, meetings and fundraising functions of the booster organization.
 - C. The Secretary shall record and maintain all minutes and records of the corporation; shall submit the proper officials and committees all communications received from writers; shall do general correspondence for the corporation; shall at all times keep records and minutes open to members; shall keep minutes and financial statements in a permanent record book which will be turned over at the end of his/her term to the incoming Secretary. The Secretary shall serve as an active member of the Board of Directors; shall maintain yearly file of booster attendance; shall make reminder calls to board members prior to board meetings; and shall be responsible for quarterly mailings with student account statements to all band students.

-
- D. Treasure shall receive all funds paid to the corporation, and shall deposit the same in the official depositories and shall disburse same by check. He/she shall sign or countersign all checks. His/her accounts and books shall at all times be open to the inspection of the President, the Board of Directors and any authorized auditors including the general membership. He/she shall make a monthly report on the financial condition of the corporation to the general membership. He/she will also file a copy of the financial report with the Secretary who will file it in a permanent record book. He/she shall serve as an active member of the Board of Directors and shall make a monthly report of the financial condition of the corporation to the Board of Directors at their monthly meeting. He/she shall deliver copies of student accounts to the Secretary no later than the 15th of September, December, March and June.

Article VI. Committees

Section 1. The standing committees for the corporation shall include Fund Raising, Publicity, Membership, Newsletter, and Finance.

Section 2. The duties of the committee chairpersons shall be as follows:

- A. Fund Raising Chairperson shall be in charge of submitting and proposing all fundraising activities to the Board of Directors for approval and then to the general membership at monthly meetings; shall select others to assist in publicity activities as needed; shall make periodic reports at monthly meetings to keep membership informed of success of fund raising activities.
- B. Publicity Chairperson shall be responsible for all publicity for the corporation; shall select others to assist in publicity activities; shall post notices of monthly meetings of the corporation in local newspapers and/or TV, if appropriate, in a timely manner. He/she shall arrange for news media coverage of special events.
- C. Membership Chairperson shall be responsible for collecting dues, maintaining membership roster and issuing membership cards; shall be responsible for seeing that all members are contacted by phone the weekend prior to the monthly general meeting; shall encourage growth of the corporation by soliciting new members; shall maintain yearly file of booster attendance; shall keep accurate attendance files for meetings and events, filling copies with the secretary; shall provide the newsletter chairperson with current addresses of paid booster members.
- D. Newsletter Chairperson shall be responsible for compiling a monthly newsletter, as needed and compiling mailings to booster meetings. Except

in the case of account statement months (September, December, March, and June) then newsletter shall be delivered to the Secretary by the 15th for mailing.

- E. Finance Chairperson shall reside over a finance committee set-up within the general membership, including the band director, president, treasurer and at least two other members. This committee will be responsible for compiling the annual budget for membership approval. They will report excesses or deficiencies on actual income and expenses versus the projected budget to the board as soon as said comparisons can be determined.

Article VII. Board of Directors

Section 1. The Board of Directors will consist of the President, Vice-President, Secretary and Treasurer, and three additional person elected yearly at the November meeting by the majority of the general membership present. They will be nominated and elected from the members of the corporation in good standing at time of election.

Section 2. All Directors shall enter upon their official duties on the first day of January of each year and shall serve for a term of one year or until their successors be duly elected and qualified.

Section 3. Board of Directors may be elected for consecutive years.

Section 4. Board of Directors shall be responsible for ensuring the well-being of the corporation from a financial and legal standpoint.

Section 5. Board of Directors shall be responsible for approving all items and articles sold by the corporation as fundraising activities.

Section 6. Board of Directors shall sign all legal documents necessary for the corporation.

Section 7. Board of Directors shall audit financial records yearly.

Article VIII. Meetings

Section 1. This corporation shall hold quarterly meetings on the second Monday night, except when otherwise notified. Time of meetings will be 7:00 p.m.

Section 2. Meetings will be held in the Northern Nash Band Room, Route 5, Rocky Mount, NC or at any place deemed appropriate by the Board of Directors.

Section 3. Any business can be acted on with a vote of a majority of active members present.

Article IX. Nominations and Elections of Officers

Section 1. The election of officers and directors shall be held during the regular quarterly meeting in November.

Section 2. A nominating committee will be appointed by the Board of Directors in October. Duties of the committee shall be to submit a proposed list of officers at the November meeting. Nominations will also be taken from the floor, prior to voting.

Section 3. Only active members in good standing may vote (see Article III, Section 3). There shall be no voting by proxy.

Section 4. In the case of vacancy in the office of President occurs, the Vice-President shall succeed to the office. In the case of a vacancy of Vice-President, secretary, treasurer, fund-raising, publicity or membership occurs, the vacancy shall be filled by the Board of Directors at a meeting of the Board as soon as possible after such vacancy has occurred.

Article X. Amendments

Section 1. Any amendment to these by-laws may be adopted by a majority vote of the active members present at any meeting of the corporation, provided written notice of the meeting and of the proposed amendments shall have been given to the members at least one week prior to the meeting.